

**THE LANDINGS – Homeowners Association**

**ARCHITECTURAL REQUEST**

Painter’s Hill – Stone Creek – Copperwood

Name : \_\_\_\_\_ Date : \_\_\_\_\_

Address : \_\_\_\_\_ Phone : \_\_\_\_\_

Email : \_\_\_\_\_ Sec Phone: \_\_\_\_\_

Structural			Landscaping
Deck	Satelite Dish	Driveway	Trees (add/remove)
Shed / Playhouse	HotTub / Jacuzzi	Gazebo	Bushes
Primary Dwelling Mod	Play Equipment	Storm Door	Fence
Roof / Shingles	Door Awning	Siding	Gate
Patio	Steps / Stoop	Exterior Painting	Flower Box
Gutters / Drain (if change of color)	Other		Other

**DESCRIPTION OF IMPROVEMENT:** Please provide a general description of intended addition or modification and attach supporting documents (Plot plan, diagram/sketches, drawings, specifications, permit, pictures, samples, ect). Complete one form per project. *(This application will not be considered complete until all of the necessary documentation is attached at which time the thirty (30) day review process will begin & all monthly assessments & other fees and or legal fees are paid in full).*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List Attachments : \_\_\_\_\_

\_\_\_\_\_

Proposed Start Date : \_\_\_\_\_ Proposed Completion Date : \_\_\_\_\_

Have you obtained a County Permit?                      Yes                      No                      Not Required

Have you obtained a City Permit?                      Yes                      No                      Not Required

I/We hereby submit this request package for the improvement described in accordance with all applicable laws; codes and regulations as well as Association guidelines and rules. **We agree not to commence any work/project until we receive written Board Approval.** I/We are responsible for obtaining all necessary permits and inspections for the requested addition or modification prior to commencement of work. I/We acknowledge and agree that I/We will be solely liable for any claims, including and without limitation, for property damage or personal injury, which results from the requested improvement and hereby indemnify The Landings Homeowners Association from and against any and all such claims. Further, I/We will properly use and maintain said addition or modification in accordance with applicable codes, ordinances and community regulations. I/We am (are) responsible for all maintenance, repairs and upkeep of said improvement. I/We give permission to the Board and/or Architectural Committee to enter the respective Lot prior to, during and upon completion of the addition or modifications for the purposes of, but not the obligation to, review such conditions. I/We understand that upon request, the Architectural Committee may review the addition or modification at completion and provide an acceptance certificate. However, I/We understand and acknowledge that neither the completed work may or will relieve me/us or any future owners from the responsibility to comply at all times with all laws, codes and regulations. I/We have provided all information to complete and accurate to the best of my/our knowledge.

Owner : \_\_\_\_\_ Co-Owner : \_\_\_\_\_

**THE LANDINGS C/O BAY WEST MANAGEMENT  
2530 RIVA ROAD, SUITE LL4, ANNAPOLIS MD 21401**

\* Please submit all applications to : [hoaboard@bodlandings.com](mailto:hoaboard@bodlandings.com) & [landings@baywestmgt.com](mailto:landings@baywestmgt.com) \*

**For Board Members / Management Only**

Architectural Request Received By : \_\_\_\_\_ Date : \_\_\_\_\_ **Approved**                      **Denied**

Definition if Denied: \_\_\_\_\_

\_\_\_\_\_